

Non-Franchised Auto Dealers

SUPPLEMENTAL QUESTIONNAIRE

APPLICANT INFORMATION

| | | |
|---------------|----------|------|
| NAMED INSURED | SS#/FEIN | DATE |
| POLICY NUMBER | AGENCY | |

SUPPLEMENTAL UNDERWRITING INFORMATION

- | | |
|---|--|
| <p>1. How many years has the applicant been in business? _____ years</p> <p>2. How many years at this location? _____ years If less than 2 years, how long at previous location? _____ years</p> <p>3. How many years have you known the applicant? _____ years</p> <p>4. Is the business located in an area designated as a flood plain?..... <input type="checkbox"/> YES <input type="checkbox"/> NO</p> <p>5. Distance to nearest river or stream? _____</p> <p>6. a. Any wood stove or waste oil burner? <input type="checkbox"/> YES <input type="checkbox"/> NO b. Was it professionally installed? <input type="checkbox"/> YES <input type="checkbox"/> NO c. If Yes, UL approved? <input type="checkbox"/> YES <input type="checkbox"/> NO</p> <p>7. Is the dealership equipped to do: Spray painting? <input type="checkbox"/> YES <input type="checkbox"/> NO Bodywork? <input type="checkbox"/> YES <input type="checkbox"/> NO Vehicle inspection? <input type="checkbox"/> YES <input type="checkbox"/> NO</p> <p>8. Is paint stored in metal cabinets? <input type="checkbox"/> YES <input type="checkbox"/> NO</p> <p>9. Is the paint booth UL approved? <input type="checkbox"/> YES <input type="checkbox"/> NO If NO, explain?</p> <p>10. Does the applicant specialize in sport, classic or custom autos? <input type="checkbox"/> YES <input type="checkbox"/> NO If Yes, please explain:</p> <p>11. Does the applicant: Provide 24 hours towing service? <input type="checkbox"/> YES <input type="checkbox"/> NO</p> <p>12. Repair or do LP conversions? <input type="checkbox"/> YES <input type="checkbox"/> NO</p> <p>13. Is the lot fenced? <input type="checkbox"/> YES <input type="checkbox"/> NO</p> | <p>14. Are keys stored in locked box away from customer area? <input type="checkbox"/> YES <input type="checkbox"/> NO</p> <p>15. Are guard dogs on premises? <input type="checkbox"/> YES <input type="checkbox"/> NO</p> <p>16. Are loaner vehicles provided?..... <input type="checkbox"/> YES <input type="checkbox"/> NO</p> <p>17. Are vehicles rented on long- or short-term basis?..... <input type="checkbox"/> YES <input type="checkbox"/> NO</p> <p>18. Are customers permitted to test drive vehicles unaccompanied by a sales person? <input type="checkbox"/> YES <input type="checkbox"/> NO If Yes, does dealer obtain: Complete name and address <input type="checkbox"/> YES <input type="checkbox"/> NO Copy of driver's license..... <input type="checkbox"/> YES <input type="checkbox"/> NO Proof of insurance <input type="checkbox"/> YES <input type="checkbox"/> NO Minimum required age _____</p> <p>19. Are vehicles allowed to be taken by customers overnight? <input type="checkbox"/> YES <input type="checkbox"/> NO What is the mileage limitation? _____ Does dealer agree to follow these guidelines: Restrict privilege to well known customers? <input type="checkbox"/> YES <input type="checkbox"/> NO Obtain photocopy of driver's license? <input type="checkbox"/> YES <input type="checkbox"/> NO Obtain copy of proof of insurance?..... <input type="checkbox"/> YES <input type="checkbox"/> NO Limit use to no more than two nights? <input type="checkbox"/> YES <input type="checkbox"/> NO</p> <p>20. Are there any brokered auto sales? <input type="checkbox"/> YES <input type="checkbox"/> NO</p> <p>21. Does the applicant have any underground fuel tanks? <input type="checkbox"/> YES <input type="checkbox"/> NO If Yes, age: _____</p> <p>22. Are there any other business ventures for the applicant? (parts, sales, salvage yards, etc.) <input type="checkbox"/> YES <input type="checkbox"/> NO If Yes, explain?</p> |
|---|--|



UNITED FIRE GROUP®

UNITED FIRE & CASUALTY COMPANY • ADDISON INSURANCE COMPANY • LAFAYETTE INSURANCE COMPANY • UNITED FIRE LLOYDS
HOME OFFICE: 118 Second Avenue SE PO Box 73909 Cedar Rapids, Iowa 52407-3909 www.unitedfiregroup.com

23. Is the insured a member of any non-franchised dealer association? YES NO

If Yes, please list them:

24. Does the applicant use drivers, other than regular employees to pick up purchased/auction vehicles? YES NO
(If Yes, list drivers on back page)

25. Indicate all cities and states where autos are obtained from auctions?

| | | |
|------|-------|--------------|
| City | State | # Trips/Year |
|------|-------|--------------|

26. How many vehicles are purchased annually? _____

27. Does the applicant sell the following:
Cars/Pickups/Vans _____% All terrain vehicles _____%
Trucks/Tractors _____% Motor homes/campers _____%
Motorcycles _____ Other (Explain) _____%

28. Current value of inventory? _____

29. Current number of vehicles in inventory? _____

30. Annual receipts for used car sales? _____

31. Does Dealership:
Set standards for employee driving records?..... YES NO

What are the standards?

Verify driving records of all prospective employees?..... YES NO

Auto Dealer Employee Definitions

Number Class I Employees

_____ Regular Operators—Full-time

1. Active Owners, Partners and Corporate Officers
2. General Managers, Service Managers, and Sales Managers
3. Parts Managers, when there is a set parts car
4. Salespersons
5. Tow truck Drivers. If the tow truck has been scheduled with a liability charge, then the driver would be an "All Other" employee.
6. Any other employee whose principle duty involves the operation of a covered auto or who is furnished a covered auto.
7. Part-time employees that are under age 25 and are furnished a car.

_____ Regular Operators—Part-time

Regular operators that work less than 20 hours per week for the number of weeks worked. This does not apply to part-time employees who are under age 25 and provided a car.

_____ Regular Operators-Not Furnished a Car

Salespersons and managers who are not furnished a covered "auto" and never drive a covered "auto" to and from work.

_____ All Others-Full-time

1. All other employees
2. All occasional drivers that are under the age of 25 regardless of the number of hours worked, pay received or trips made in any week, month or year. This includes auction drivers and runners.

_____ All Others-Part-time

1. All other employees working less than 20 hours per week for the number of weeks worked.
2. All occasional drivers that are 25 years of age or older regardless of the number of hours worked, pay received or trips made in any week, month or year. This includes auction drivers and runners.

_____ Class II-Non-Employees

Any individual other than a person described in Class I who is regularly furnished a covered "auto".

_____ Under Age 25

_____ All Others



UNITED FIRE GROUP®

UNITED FIRE & CASUALTY COMPANY • ADDISON INSURANCE COMPANY • LAFAYETTE INSURANCE COMPANY • UNITED FIRE LLOYDS
HOME OFFICE: 118 Second Avenue SE PO Box 73909 Cedar Rapids, Iowa 52407-3909 www.unitedfiregroup.com

The following is a list of all operators:

Include insured, all family members, (including children living in household who are not drivers, regardless of age,) and employees

| Name | Driver's License | Date of Birth | Marital Status | Date Hired | Job Duties | Is Car Provided? | Full-Part-Time |
|------|------------------|---------------|----------------|------------|------------|------------------|----------------|
| | | | | | | | |
| | | | | | | | |
| | | | | | | | |
| | | | | | | | |
| | | | | | | | |
| | | | | | | | |
| | | | | | | | |
| | | | | | | | |
| | | | | | | | |
| | | | | | | | |
| | | | | | | | |
| | | | | | | | |
| | | | | | | | |
| | | | | | | | |
| | | | | | | | |
| | | | | | | | |
| | | | | | | | |
| | | | | | | | |
| | | | | | | | |
| | | | | | | | |
| | | | | | | | |
| | | | | | | | |
| | | | | | | | |



UNITED FIRE GROUP®